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INVITATION TO TENDER

PROCURING ENTITY: The Port Authority of Jamaica
SCOPE: Procurement of Linesmen Service at the Falmouth Cruise Ship Terminal, Falmouth Trelawny.
NCC Grade &/or Category: "Marine Services"
Contact Information: Mrs. Karla Huie, Port Authority of Jamaica
Address Of Entity: 15 – 17 Duke Street, Kingston
Telephone No(s): 922-0290-8 (work) ext 2407
Email Address: khuie@portjam.com
Collection date: Bid documents will be made available at the Business Management & Special Projects department, Port Authority of Jamaica as of **Monday, 08 February, 2016** between the hours of **9:00 a.m. and 3:00 p.m.** at a cost of **J\$3000.00** payable to the cashier. Final date of collection of the Bid document is **Monday February 15, 2016 at 3:00 p.m.**

REQUEST FOR EXPRESSION OF INTEREST
(CONSULTING SERVICES – FIRM SELECTION)

JAMAICA
PUBLIC SECTOR EFFICIENCY PROGRAM
PUBLIC SECTOR MODERNISATION DIVISION
SPECIFIC PROCUREMENT NOTICE
Loan Contract Number: 3122/CH-JA
BID NO.: JA-L1046

Title: To Assist Information and Communication Technologies (ICT) Jamaica with the Development of an Organisation Training Strategy.

The Government of Jamaica, through the Public Sector Modernisation Division (PSMD) of the Cabinet Office has received financing from the Inter-American Development Bank (IDB), and intends to apply part of the proceeds to acquire Technical Assistance to Information and Communication Technologies (ICT) Jamaica with the Development of an Organisation Training Strategy.

The Public Sector Modernisation Division invites eligible individuals to indicate their interest in providing the above service. The details of the engagement, Expression of Interest (EOI) forms and the requisite shortlisting criteria on the Cabinet Office's website, <http://www.cabinet.gov.jm/procurement> as of **Monday, February 8, 2016**. Interested consultants should provide information demonstrating the required qualifications and relevant experience to perform the services. This assignment requires an estimated level of effort equivalent to **two (2) months** from a suitable individual.

The consultant will be selected in accordance with the procedures set forth in the Inter-American Development Bank's Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (GN-2350-9), March 2011, and is open to all eligible individuals as defined in the policies.

Individuals seeking clarification to the Request for Expression of Interest should send an email to psmd.proc@cabinet.gov.jm, or fax 876-960-6443 or mail to the address below no less than **five (5) days** before the final submission date for the Expression of Interest.

All individuals expressing interest should submit documents (**5 copies**) in the tender box at the address below by **10:00 a.m. on Monday, February 22, 2016**. The opening of the Expressions of Interest is scheduled for **10:15 a.m. on Monday, February 22, 2016** at 2a Devon Road, Kingston 6 in Conference Room No. 212, in the presence of the individuals' representatives, who choose to attend.

PUBLIC SECTOR MODERNISATION DIVISION
OFFICE OF THE CABINET
ROOM#219, (UPSTAIRS) 2A DEVON ROAD
KINGSTON 6
JAMAICA, WEST INDIES
Tel: 876-929-8880
Fax: 876-960-6443
E-mail: psmd.proc@cabinet.gov.jm
Website: <http://www.cabinet.gov.jm/procurement>



INVITATION TO TENDER

PROVISION OF ONE HEAVY DUTY ENCLOSED TENT

The Urban Development Corporation (UDC) invites suitably qualified companies to submit bids for the provision of **One Heavy Duty Enclosed Tent** for Pearly Beach in St. Ann, Jamaica.

Scope of Works: The scope of works is as defined in the Bidding Document.

Eligibility Criteria: Bidders will be required to submit with their bids copies of valid Tax Compliance and NCC registration certificates in the category of **General Services (specializing in tents)**.

Tenders submitted without valid TCC and NCC Certificates will be automatically rejected.

Collection of Tender Document
Tender documents will be available as of **Thursday February 11, 2016** and can be collected **Monday-Friday between the hours of 9:00 a.m. and 4:00 p.m.**, from:

Strategic Sourcing and Procurement Dept., 7th Floor
Urban Development Corporation
12 Ocean Boulevard
Kingston Mall, Kingston

A non-refundable payment of **J\$2,500** in cash or Manager's Cheque, payable to the Urban Development Corporation, will be required when collecting the tender document.

Tenders must be deposited by **Tuesday, March 1, 2016 at 10:00 a.m.** in the tender box located at:

Urban Development Corporation
Ground Floor, 12 Ocean Boulevard
Kingston Mall, Kingston

Tenders submitted after this time and date will automatically be disqualified. Tender opening will be at **10:15 a.m. on the same day of the closing on the Ground Floor** at the UDC Office.

For further information, please email tenders@udcja.com or call 656-8031.



THE PORT AUTHORITY OF JAMAICA
DESIGN & BUILD OF STEEL FRAME STRUCTURES
FOR THE PORTMORE BPO COMPLEX

INVITATION TO PRE-QUALIFY

The Government of Jamaica through the Port Authority of Jamaica will be undertaking the development of a **Business Process Outsourcing (BPO) Complex** consisting of five multi-storey buildings on lands located at the Portmore Town Centre, St. Catherine, Jamaica. Four of these buildings with a cumulative area of 147,000 square feet are to be designed and constructed while the other already exists.

The works involve the design, fabrication, supply and erection of three two storey steel frame building structures or shells and one six storey steel frame building structure or shell, consistent with design concept to include provision for electrical/mechanical, communication works and other related services.

A pre-qualification evaluation will be carried out to identify suitably qualified and experienced entities who have satisfied the requirements of having carried out works of similar complexity and size.

Invitation to tender will be issued directly to the entities that have attained the minimum pass score immediately after the completion of the prequalification evaluation.

Eligibility Criteria

Interested firms must provide the information stated in the questionnaire establishing that they are qualified to perform the above works.

Successful applicants must have completed works similar to those contemplated within the last **5 years** and have suitably qualified and experienced key personnel.

Availability of Pre-Qualification Documents:

Pre-Qualification Documents will be available from the **February 8, 2016 - February 19, 2016** or by e-mail from **8:30 a.m. to 4:30 p.m.**

Contact Information

Mervis Edghill, SVP – Engineering & Port Development

Address of Entity

15-17 Duke Street – Kingston - Jamaica

Telephone No. (s)

922-0290-8 (Ext) 2123

Email Address

Medghill@portjam.com

dmudahy@portjam.com

Pre-qualification documents shall be deposited in the tender box located in the lobby of the Offices of the Port Authority or by electronic mail by **11:59 p.m. on Friday February 26, 2016** and shall be addressed to the attention of

Senior Vice President
Engineering and Port Development
The Port Authority of Jamaica
15-17 Duke Street, Kingston

Pre-qualification: Design & Build of Steel Frame Structures for Portmore BPO Complex, Portmore Town Centre

The Port Authority of Jamaica reserves the right to terminate the pre-qualification process at any point without incurring any liability to any of the participants.

MINISTRY OF WATER, LAND, ENVIRONMENT AND CLIMATE CHANGE
INVITATION TO TENDER

The Ministry of Water, Land, Environment and Climate Change (MWLECC), acting as Executing Agency for the **Adaptation Programme and Financing Mechanism (AP&FM) Project of the Pilot Programme for Climate Resilience (PPCR) Jamaica**, funded by the Climate Investment Fund through the Inter-American Development Bank (IADB) (JA-L1048/JA-G1002), is desirous of engaging the services of individual consultants to fill the positions identified below for its Project Executing Unit (PEU). The PEU is responsible for the overall fiduciary, administrative, financial management and technical functions (including planning, coordination, supervision, staffing, procurement, monitoring and evaluation) in the implementation of the AP&FM of the PPCR Jamaica. Applications are invited to fill the following positions:

1. Monitoring and Evaluation Specialist in the PEU

Objective of the Assignment: The Monitoring and Evaluation Specialist will report to the Project Manager and will operate from the Project Executing Unit (PEU). S/he will be responsible for the implementation of monitoring, reporting and evaluation activities of the Project.

Qualifications: Minimum requirements for the **M&E specialist** include at least a Master's degree in Business Administration, Finance, Natural Resource Management and/or related discipline. The candidate must have at least **7 years of M&E** related experience and extensive knowledge of monitoring and evaluation methodologies. Additionally, the candidate must also have a solid knowledge of questionnaire design; experience working with and maintaining good relations with international, as well as national counterparts and beneficiaries (e.g. local NGOs and government representatives); as well as solid experience in the management of people and systems. The M&E specialist must also have knowledge and experience on gender issues and/or must agree to be trained in the context of the project when necessary.

Duration: This consultancy will have duration of one **(1) year**, renewable for further periods up to the end of the Project, by mutual agreement.

2. Communications Consultant

Objective of the Assignment: The Communications Consultant will coordinate the Knowledge Management Component of the Project as well as the general promotional activities of the other project components. S/he will have the overall responsibility for developing, managing, co-ordinating, networking, implementing and monitoring the dissemination of project activities and associated products on an on-going basis with diverse public audiences (public and private sector, academic, civil society, project target communities, project co-implementing agencies and other relevant stakeholders).

Qualifications: Minimum requirements for the Communications Consultant include at least a Bachelor's Degree in Communication, Journalism, Public Relations or related field from a recognized tertiary institution; and minimum 6 years of relevant work experience in the communications and public relations field. In addition, the following experience will be considered an asset: Excellent writing and public speaking skills; Working with communities and non-governmental organizations; Working with government, development agencies, and/or International Organizations; and Experience on Graphic Design.

Duration: This consultancy will have a level of Effort of 160 person days annually with duration of one (1) year, renewable for further periods up to the end of the Project, by mutual agreement.

Complete Terms of Reference for both Positions may be accessed at www.mwlecc.gov.jm

Consultants are required to have an up-to-date Tax Compliance Certificate (TCC) at the time of contract signing.

Selection will be in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Individual Consultants financed by the Inter-American Development Bank GN-2350-9, and this invitation is opened to all eligible candidates as defined in the policies.

We thank you for your expressions of interest, however, only shortlisted applicants will be contacted.

All applications must be submitted on or before **Friday February 19, 2016** to:
Senior Director, Human Resource Management and Development
Ministry of Water, Land, Environment and Climate Change
7th Floor - The Towers, 25 Dominica Drive; Kingston 5
Human.resource@mwlecc.gov.jm