



Strategic Public Sector Transformation Project

REQUEST FOR CURRICULUM VITAE

PUBLIC SECTOR LEARNING FRAMEWORK (PSLF) PROJECT OFFICER

The Government of Jamaica has received funding from the World Bank towards the Strategic Public Sector Transformation Project and intends to apply a portion of the proceeds to fund a **Project Officer** to the Public Sector Learning Framework.

The Ministry of Finance & Public Service (MOFPS) now invites eligible and qualified individuals to submit full **Curriculum Vitae for Consultancy Services as Project Officer to the Public Sector Learning Framework for National Development (MIND)** for a period of twelve (12) Months commencing August 2016.

The Management Institute for National Development (MIND) in its capacity as lead implementer for the Government of Jamaica's Public Sector Learning Framework (PSLF) requires the services of a Project Officer to provide management and coordination support to the effective and timely implementation of the PSLF, its full integration into MIND's operations and the Government of Jamaica's (GoJ) strategic human resource management framework. The terms of reference is concerned with this scope of work.

The consultant will be required to, among other things;

- Liaise and coordinate activities with the relevant departments within the Agency in support of the implementation of the PSLF.
- Provide administrative support to the PSLF Project Advisor/ Consultant.
- Liaise with key external stakeholders to optimise access and to ensure timely organisation and facilitation of activities relating to the PSLF implementation.
- Assist with the design, development and dissemination of PSLF outputs.

The consultant will be required to have the following qualifications and experience:

- Postgraduate qualification in Organisational Development/Human Resource Management with an emphasis on Training and Development, or other related technical area.
- At least five (5) years' experience working across all levels of the organisation.
- Public sector knowledge and experience.
- Project management experience (qualifications in this area would be an asset).

The detailed Terms of Reference for the Consultancy Services is available on the website of the Ministry of Finance and Public Service at www.mof.gov.jm. Interested persons should forward their applications and curriculum vitae **NO LATER THAN July 8, 2016** to: -

The Procurement Specialist
 Strategic Public Sector Transformation Project
 Ministry of Finance & Public Service
 30 National Heroes Circle
 Kingston 4
 Email: spstp@mof.gov.jm

We thank all interested persons for applying, however please note that only shortlisted applicants will be contacted. The MOFPS reserves the right to withdraw this invitation without providing reason (s) at any time before the indicated deadline for submission of curriculum vitae.

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com
procurement@jis.gov.jm



National Housing Trust
...the key to your home

CIVIL INFRASTRUCTURE WORKS Darliston Housing Development, Westmoreland

Procuring Entity:	National Housing Trust
Scope:	Undertake civil infrastructure works for the development of 43 solutions
NCC Grade/Category:	Civil Engineering – Minimum Grade 2
Tender Security:	A tender security of \$450,000 is required
Procurement Method:	Local Competitive Bidding
Contact Information:	Manager, Procurement & Stores Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	929-6500-9, Ext. 7281/7283
Email Address:	procurement@nht.gov.jm

Tender documents are available on the payment of a non-refundable fee of \$2,500 (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from **Tuesday, June 28, 2016**. Bids must be submitted to Procurement & Stores Unit, on or before **10:00 am on Wednesday, July 20, 2016**; public opening of bids will follow immediately after bid submission deadline. Please visit the website at www.nht.gov.jm for the full details.



Strategic Public Sector Transformation Project

REQUEST FOR CURRICULUM VITAE

COMPETENCY FRAMEWORK CONSULTANT (Individual Consultant)

The Government of Jamaica has received funding from the World Bank towards the Strategic Public Sector Transformation Project and intends to apply a portion of the proceeds to fund a **Competency Framework Consultant to the Public Sector Learning Framework**.

The Ministry of Finance & Public Service (MOFPS) now invites eligible and qualified individuals to submit full Curriculum Vitae for Services as **Competency Framework Consultant**, for a period of twelve (12) Months commencing August 2016.

The purpose of this assignment is to provide strategic leadership and technical support to the Management Institute for National Development (MIND), and to work closely with identified stakeholders within the Jamaican public service, towards achieving the objectives of the Public Sector Learning Framework (PSLF) in a sustainable manner through the development of a Public Sector Competency Framework.

The consultant will be required to, among other things:

- Review the relevant government documentation including legislations, regulations and policies that will help in identifying the current and future skills, knowledge and attitudes (KSAs) needed for the public sector to become more efficient and effective in its delivery of goods and services.
- Develop a Competency Framework Implementation Plan - coinciding with the PSLF Implementation Plan - and monitor the deliverables in keeping with the plan.
- Lead the development of a Public Sector Competency Framework, allowing for ease of data transfer to or interface with GoJ's Human Capital Management Enterprise System (HCMES).

The consultant will be required to have the following qualifications and experience:

- A minimum of a Master's Degree in Organisational Development/ Human Resource Management with an emphasis on Training and Development or other commensurate technical qualification.
- Public sector knowledge and experience (at least 10 yrs).
- Project management experience of similar scope (at least 2 major projects in past 5 years).

The detailed Terms of Reference for the Consultancy Services is available on the website of the Ministry of Finance and Public Service at www.mof.gov.jm. Interested persons should forward their applications and curriculum vitae **NO LATER THAN July 8, 2016** to: -

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GOVERNMENT PUBLIC PROCUREMENT

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