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OFFICE OF THE CABINET

REQUEST FOR CURRICULUM VITAE

The Office of the Cabinet, Public Sector Modernisation Division (PSMD) requires individuals to submit Curriculum Vitae to provide technical assistance for the following:

CV#2016/E005: Impact Evaluation Field Coordinator

The details of the engagement are included in the Request for Curriculum Vitae document which may be viewed at the Cabinet Office's website, <http://www.cabinet.gov.jm/procurement> as of Tuesday, April 26, 2016.

Procurement Method: Individual Consultant

Source of Funding: Project is funded by the Inter-American Development Bank (IADB) under the Project No. 3121/OC-JA and GRT/EX-1438-JA. The Inter-American Development Bank (IDB) policy (GN-2350-9) and the Government of Jamaica (GOJ) Handbook of Public Sector Procurement Procedures, 2014 will guide the process.

The closing date for the submission of CV is Tuesday, May 17, 2016.

Individuals seeking clarification should email to psmd.proc@cabinet.gov.jm, or fax 876-960-6443 or mail to the address below.

Late submissions will not be accepted.

Curriculum Vitae and all related documents should be placed in a sealed envelope addressed as below and deposited in the tender box located at the address below or email to psmd.proc@cabinet.gov.jm:

**The Procurement Officer
Office of the Cabinet
Public Sector Modernisation Division
Room 219, (Upstairs) 2A Devon Road, Kingston 6
Jamaica, West Indies**

OFFICE OF THE CABINET

REQUEST FOR CURRICULUM VITAE

The Office of the Cabinet, Public Sector Modernisation Division (PSMD) requires individuals to submit Curriculum Vitae to provide technical assistance for the following:

CV#2016/E004: Impact Evaluation Principal Investigator

The details of the engagement are included in the Request for Curriculum Vitae document which may be viewed at the Cabinet Office's website, <http://www.cabinet.gov.jm/procurement> as of Tuesday, April 26, 2016.

Procurement Method: Individual Consultant

Source of Funding: Project is funded by the Inter-American Development Bank (IADB) under the Project No. 3121/OC-JA and GRT/EX-1438-JA. The Inter-American Development Bank (IDB) policy (GN-2350-9) and the Government of Jamaica (GOJ) Handbook of Public Sector Procurement Procedures, 2014 will guide the process.

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Public Sector Modernisation Division
Room 219, (Upstairs) 2A Devon Road
Kingston 6, Jamaica, West Indies**



MINISTRY OF FINANCE & THE PUBLIC SERVICE

INVITATION FOR EXPRESSION OF INTEREST

Ministry of Finance & the Public Service (MoFPS) wishes to invite eligible and qualified individual consultants to submit Expressions of Interest for the provision of consultancy service as **Principal Coordinator for the Jamaican ICT/BPO Industry Secretariat** in the Ministry of Finance and the Public Service (MOFPS) for a period of eighteen (18) months.

Procuring Entity: Ministry of Finance & the Public Service

Assignment Objective: The Principal Coordinator of the ICT/BPO Secretariat (PC) will be required to coordinate the functions of all GOJ agencies and private interests in the sector to deliver the projected sustainable growth in Jamaica's ICT/BPO Industry.

Eligibility Requirement: The consultant must be a citizen or bona fide resident of a member country of the Caribbean Development Bank.

Documents: The detailed Invitation for Expression of Interest and the Terms of Reference for the Consultancy Service are available on the Ministry's website: <http://www.mof.gov.jm/documents/documents-publications/procurement-opportunities.html>

Clarifications: Request for clarification/information must be submitted in writing to mofprocure@mof.gov.jm. The deadline for clarification is **Wednesday May 4, 2016**.

Deadline for Submission: Interested persons should forward their applications **NO LATER THAN May 11, 2016** to the:

**Director, Procurement
Ministry of Finance & Planning
30 National Heroes Circle, Kingston 4
Email: mofprocure@mof.gov.jm**

We thank all for applying, however please note that only shortlisted applicants will be contacted.



EDNA MANLEY COLLEGE of the Visual and Performing Arts

Invitation to Tender

PROVISION OF SECURITY SERVICES

Edna Manley College of the Visual & Performing Arts invites interested entities to submit offers for the provision of **private security services** at its campus at 1 Arthur Wint Drive, Kingston 5.

The entity will be required to supply all labour and supervision on a 24-hour basis for two (2) years.

Interested contractors must fulfill the following criteria and provide proof in the tender submission to be considered eligible:

- i. A valid Tax Compliance Certificate (TCC) at time of Tender
- ii. A valid National Contracts Certificate (NCC) registered in the category of **Safety and Security Services**
- iii. Registration/Licence from the Private Security Regulation Authority (PSRA)
- iv. Proof of adequate Liability Insurance coverage
- v. Bid Security representing 2% of the contract sum is required with the submission of bids

Tenders that do not contain all of the above on opening will be deemed non-responsive.

BIDDING WILL BE DONE USING THE TWO (2) ENVELOPE SYSTEM

Both financial and technical proposals should be submitted at the same time in separate envelopes

COLLECTION OF TENDER DOCUMENTS

Tender documents will be available as of **Monday, April 25, 2016** between the hours of **9:00 a.m. and 4:00 p.m.** at the:

**Finance & Accounts Department
Edna Manley College of the Visual & Performing Arts
1 Arthur Wint Drive, Kingston 5**

A non-refundable payment of **J\$2,000.00** in cash or manager's cheque payable to the Cashier at Edna Manley College will be required for each tender document.

DEADLINE FOR SUBMISSION OF TENDERS

The tender must be submitted in a plain sealed envelope and clearly marked **"Tender for Security Services"**, and placed in the designated tender box at the office of: The Procurement & Inventory Manager (Finance & Accounts Department)
No later than **Friday, May 6, 2016 at 11:00 a.m.**

TENDER OPENING

Tenders will be opened in the presence of bidders or their representatives who wish to attend the bid opening in the Board Room at the College, located in the Principal Building on **Friday, May 6, 2016 at 11:15 a.m.**

The College is not obliged to accept the lowest or any Tender.