



GOVERNMENT OF JAMAICA
UNIVERSITY OF TECHNOLOGY ENHANCEMENT PROJECT
Invitation for Bid (IFB)
SHARED FACILITIES COMPLEX
FIXTURES, FURNITURE & EQUIPMENT (FF&E) – PHASE I:
CASE, GOODS - STANDARD

The Government of Jamaica (GOJ) has received a loan from the Caribbean Development Bank (CDB) towards the cost of the UTech Enhancement Project at the University of Technology (UTech), Jamaica, and intends to apply a portion of this loan to eligible payments under this contract. Payment by CDB will be made only at the request of GOJ and upon approval by CDB, and will be subject, in all respects, to the terms and conditions of the Loan Agreement. The Loan Agreement prohibits a withdrawal from the Loan Account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOJ shall derive any rights from the Loan Agreement or have any claim to the proceeds of the Loan.

UTech now invites sealed bids for the supply and installation of items of Classroom and Lecture Theatre furniture to include desks and chairs for the new 2,120m² twin three-storey classroom blocks and 966m² three part two-storey Lecture Theatres and External Works including an Amphitheatre of approximately 620m². Located at the University's Papine campus, which will be a fully operational teaching facility.

Consideration will be limited to firms or joint ventures of firms which are legally incorporated or otherwise organized in, and have their principal place of business in an eligible country and are either:

- (a) more than 50% beneficially-owned by a citizen or citizens and/or a bona fide resident or residents of an eligible country, or by a body corporate or bodies corporate meeting these requirements; or
- (b) owned or controlled by the government of an eligible country provided that it is legally and financially autonomous and operates under the commercial law of an eligible country and otherwise meets the eligibility requirements of the CDB Guidelines for Procurement (2006).

Eligible countries are CDB Member Countries.

Eligible bidders will be required to submit full qualification information with their bids establishing their eligibility to bid and qualification to perform the contract if the bid is accepted. Tender and qualification information are to be submitted in the English Language on the prescribed forms inserted in the Bid Documents. **Submissions that do not provide the information required or that do not demonstrate the prospective supplier's ability to perform satisfactorily, will not qualify and will not be considered for further evaluation.**

- Eligibility Documents to be submitted with bids shall include:
- A copy of company's registration certificate with the National Contracts Commission (NCC) in the category of 'Furniture Supplies'
- A copy of the company's valid Tax Compliance Certificate (TCC)

The bidding evaluation will be carried out in two (2) stages as follows:

- **'Price Component'** - The Price Component of the Bid shall include a Bid Security of 1% of the bid.
- **'Technical Component and Post-qualification Stage'** - This stage will require bidders to fulfill the following:
 - Evidence of Financial Capability, including:
 - i. an average annual turnover of United States dollars (USD) 0.2 million or equivalent over the last three (3) years
 - ii. a cashflow capability of at least USD 0.2 million or equivalent and
 - iii. audited financial statements for the past three (3) years
 - Evidence of Experience and Technical Capacity
 - Evidence that the goods to be supplied comply with specifications
 - Documentary evidence that the company is an authorized agent for the overseas supplier (s) and or manufacturer (s).
 - Delivery Time of Equipment

Bid documents will be available at the first address below, from **Monday, April 18, 2016**, on week days between **8:00 a.m. and 12:30 p.m. and 1:30 p.m. to 4:00 p.m.** A complete set of Bidding documents (electronic CD) can be purchased by interested bidder upon payment of a non refundable fee of **Four Thousand Jamaican Dollars (J\$ 4,000.00)**. Payment is to be made by cash or manager's cheque to the University of Technology, at the Accounts Receivables Department (cashiers) and receipt presented for collection of documents from the first address below.

Hard copies of Bids must be submitted in sealed envelopes, with the name and address of the bidder, and be clearly marked "**Tender for supply and installation of items of Classroom and Lecture Theatre furniture to include desks and chairs**", and must be delivered to the first address below no later than **12:00 noon on Tuesday, May 17, 2016**. Bids will be opened publicly immediately after the deadline for submission of bids, in the presence of Bidders' representatives who choose to attend at the first address below. **Qualification information only must be submitted simultaneously to the second address below.**

Each bid must be accompanied by the required Bid Security in a freely convertible currency. **Late bids will be rejected.**

GOJ/UTech reserves the right to accept or reject any bid, and to annul the process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected prospective bidder(s) or any obligation to inform the affected prospective bidder(s) of the grounds for GOJ/UTech's action. GOJ/UTech will not defray any costs incurred by any bidder in the preparation of bids.

<p>1. Address for Collection, Clarification & Submission of Bidding Documents</p> <p>Project Supply Chain Manager Project Management Unit, c/o Facilities Management Department University of Technology, Jamaica 237 Old Hope Road, Kingston 6 JAMAICA, WEST INDIES Tel: (876) 927 1680-8 Ext. 3238 Fax: (876) 970-4391 E-mail: Tricia.Fuller@utech.edu.jm</p>	<p>2. Address for Qualification Information Only</p> <p>Procurement Officer Caribbean Development Bank P O Box 408 Wildey St. Michael BARBADOS, WEST INDIES Tel: (246) 431-1600 Fax: (246) 426-7269 Email: procurement@caribank.org</p>
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Websites: - 1. <http://www.caribank.org/procurement-notice>
 2. utechjamaica.edu.jm:Quick Links - procurement-notice



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