



**INVITATION TO TENDER  
PROVISION OF A PHONE SYSTEM**

**Introduction:** The Sports Development Foundation invites proposals for the provision of a **Phone System** at its office at 31 Phoenix Avenue, Kingston 10.

**Eligibility:** Participants must be registered with the National Contracts Commission's (NCC) list of registered suppliers of goods and services in at least one of the categories listed below and possess a valid Tax Compliance Certificate (TCC).

- a) **General Services**
- b) **Electrical and Communication Supplies**
- c) **Information Technology Services**

A copy of both the NCC and TCC certificates must be submitted with your response to this Request for Proposal (RFP). Failure to submit these documents will lead to disqualification of your bid.

Any bidder who participates in the procurement process without purchasing the Bidding Document directly from the Sports Development Foundation will be disqualified.

**Availability:** The RFP (tender) document will be available from **March 29, 2016 to April 18, 2016** at the office of the Sports Development Foundation, 31 Phoenix Avenue, Kingston 10 between the hours of **9:00 a.m. and 4:00 p.m. Mondays to Fridays.**

**Contact Information:** Denzil Wilks  
General Manager  
Sports Development Foundation  
31 Phoenix Avenue, Kingston 10  
Telephone (876) 960-3717  
[sdf@cwjamaica.com](mailto:sdf@cwjamaica.com)

**Fee:** A non refundable fee of **Two Thousand Dollars (\$2,000.00)** in cash will be required for the proposal document. Bidders who bought and submitted their bid will not be required to pay for the revised bidding document.

**Return of Proposal:** The completed proposal documents should be returned with all the eligibility requirements stated above. All documents are to be placed in an envelope marked with the title of the proposal and submitted to our office no later than **11:00 a.m. on Friday April 22, 2016**. The sealed envelope should be addressed to:-  
**Phone system  
Sports Development Foundation  
31 Phoenix Avenue, Kingston 10  
Attn.: Denzil Wilks  
General Manager  
876) 926-6734**

**Opening of Proposals:** Proposals will be opened at **11:15 a.m. on Friday, April 22, 2016** in the Board Room of the Sports Development Foundation, 31 Phoenix Avenue, Kingston 10.



**BETTING, GAMING & LOTTERIES COMMISSION  
INVITATION FOR BIDS  
Gaming Management Information System (GMIS)**

The **Betting Gaming & Lotteries Commission (BGLC)** invites sealed bids for the provision of a **Gaming Management Information System (GMIS)**. Bidders must possess a valid Tax Compliance Certificate (TCC) and be registered with the National Contracts Commission (NCC) in the category of **Information Technology Services**.

A copy of each registration certificate must be submitted with the tender. Tenders submitted without these certificates will be disqualified and rejected. Interested eligible bidders may obtain further information by contacting:

**Mickel Brown (Ms.)  
Procurement Officer  
Betting, Gaming & Lotteries Commission  
78CEF Hagley Park Road, Kingston 10  
Telephone: (876) 630-1353 or 758-5601  
Email: [mickel.brown@bglc.gov.jm](mailto:mickel.brown@bglc.gov.jm)  
Website: [www.bglc.gov.jm](http://www.bglc.gov.jm)**

Tender documents will be available for download from our website up to **April 9, 2016**.



**INVITATION TO TENDER  
SUPPLY OF A HIGH TOP 15 SEATER (minimum) MINI BUS  
(2.5 litres minimum turbo diesel)**

The SDF invites sealed bids for the procurement of a **new (current year) Mini Bus**.

**Eligibility:** Bidders must be registered with the National Contracts Commission (NCC) in the Category of **Motor Vehicle and Spares** and be in possession of a valid Tax Compliance Certificate (TCC) in the bidder's name. If any of the two documents (TCC and NCC Certificate of Registration) is not present the tender will be rejected.

**Tender Validity Period:** Tenders will be required to remain valid for a period of **120 days**.

**Availability:** Documents will be available on weekdays from **April 6, 2016 to April 21, 2016** between the hours of **9:00 A.M. and 4:00 P.M.** for a non refundable fee of **J\$2,500.00**. Documents or relevant information can be obtained from the General Manager, Sports Development Foundation, 31 Phoenix Avenue, Kingston 10, Tel: 960-3717 or Fax: 908-0005.

Any bidder who participates in the procurement process but did not purchase the bid Document directly from the Sports Development Foundation will be disqualified. Payment must be made in cash at the Sports Development Foundation.

**Contact Information:** Denzil Wilks  
General Manager  
Sports Development Foundation  
31 Phoenix Avenue, Kingston 10  
Tele: 876-960-3717  
**Email: [sdf@cwjamaica.com](mailto:sdf@cwjamaica.com)**

**Return of Tenders:** Completed Tender Documents together with all required enclosures (TCC and NCC Certificate of Registration) should be placed in an envelope marked **"TENDER FOR PROCUREMENT OF A MINI BUS."** The envelope should be placed in the Tender Box located at the SDF's office, 31 Phoenix Avenue, Kingston 10, no later than **11:00 A.M. Friday, April 22, 2016**. Submissions will be opened on **Friday, April 22, 2016 at 11:15 A.M.** in the Board Room, 31 Phoenix Avenue, Kingston 10, in the presence of representatives of the SDF and any bidder who wishes to attend.

**MINISTRY OF LABOUR AND SOCIAL SECURITY**

**INTEGRATED SOCIAL PROTECTION AND LABOUR PROGRAMME  
- IDB LOAN No: 2889/OC-JA**

**REQUEST FOR INDIVIDUAL CONSULTANCY SERVICE**

Individuals are being invited to submit a Letter of Interest and full Curriculum Vitae, for the following position

**COORDINATOR - ON THE JOB TRAINING (PILOT) PROJECT.  
STEPS-TO-WORK PROGRAMME**

**ASSIGNMENT OBJECTIVE**

The On-the-Job Training Coordinator will manage the implementation of the **Steps to Work On-the-Job Training (Pilot) Project** to ensure its effective delivery to eligible members of PATH households over the next **fifteen (15) months**. The consultant will facilitate the selection and participation of a cohort of beneficiaries and the engagement of an appropriate Service Provider or Service Providers to deliver the range of services required in accordance with the provisions of the Manual of Standard Operating Procedures. The incumbent will develop and manage strategies and procedures for the recruitment, placement, training and certification of participants, including monitoring their participation and progress, providing the necessary support and referral for long-term placement at the end of the internship period.

**QUALIFICATIONS AND EXPERIENCE**

The selected candidate should possess a Bachelor's Degree in Social Science, with an emphasis on Marketing. Qualifications and/or experience in Human Resource development would be an asset.

**DEADLINE FOR SUBMISSION**

Responses should be submitted in hard copy or via e-mail no later than the close of business **Monday May 2, 2016** to the attention of:

**Procurement Manager  
Ministry of Labour and Social Security  
14 National Heroes Circle, Kingston 4  
Telephone: 876-967-0420  
E-mail: [consultancy@mlss.gov.jm](mailto:consultancy@mlss.gov.jm)**

*If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.*