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SPECTRUM MANAGEMENT AUTHORITY INVITATION FOR BIDS

The Spectrum Management Authority invites sealed bids from eligible and qualified bidders for the Provision of Contract Security Services at 13-19 Harbour Street, Kingston.

NCC Category: Safety and Security Services

Procurement Method: Local Competitive Bidding

Eligibility of Contractors: Copy of a valid Tax Compliance Certificate (TCC) indicating they are tax compliant at the time of submission of tenders.

Copy of National Contracts Commission registration in the category of **Safety and Security Services**, reflecting validity at the time of tender submission.

Registration with the Private Security Regulation Authority (PSRA). Bid Security representing 1% of the bid sum. Bids must be valid for a period of 120 days, after bid closing.

Collection Date: As of **Monday 2016 April 04**
(Mon-Fri @ 9:00a.m to 3:30 p.m.)

Closing Date: **Thursday, 2016 April 21 at 3:00 p.m.**

Bid documents are available at a cost of **\$3,000.00** payable by cash or manager's cheque. Bids shall be deposited in the tender box located in the lobby at Spectrum Management Authority, 13-19 Harbour Street, Kingston on or before **Thursday, 2016 April 21 at 3:00 p.m.** Late Bids will be rejected.

Bids will be opened publicly on **Thursday, 2016 April 21 at 3:15 p.m.** in the Board Room located on the Ground Floor, Spectrum Management Authority, 13-19 Harbour Street, Kingston.

Contact information: Procurement Officer
procurement@sma.gov.jm

Telephone: 876-922-8884

Address: Spectrum Management Authority
13-19 Harbour Street, Kingston



INVITATION FOR BIDS

Contract Identification No: RFP: 2016-AM-001

On behalf of the Government of Jamaica, the Jamaica Cultural Development Commission (JCDC) has committed funding for the cost of the services and intends to apply part of the proceeds of these funds to payments under the Contract for **Security Services - RFP: 2016-AM-001**.

The Jamaica Cultural Development Commission (JCDC) now invites sealed bids from eligible and qualified bidders for **Security Services for a period of two (2) years**.

ELIGIBILITY CRITERIA:

All Bidders must submit valid copies of the following to be eligible for consideration:

- Private Security Regulation Authority Registration
- National Contracts Commission Registration in the category of Safety and Security Services
- Tax Compliance Letter (TCL) or Tax Compliance Certificate (TCC), if current/ not expired.
- Proof of adequate public and employees' liability insurance coverage to cover all company operatives and or persons acting on their behalf or in their interest.
- Three (3) CLIENT REFERENCE LETTERS not more than six (6) months old, which specifically speaks to the quality of service provided.
- Audited Financial Statements for the last three (3) years

Failure to enclose these documents will result in the quotation being non-responsive, and thus will be rejected.

SCOPE OF WORK

Provide, install and monitor Security Video System, Control Access Entry, unarmed officers to secure and protect the real and personal property of the JCDC's, Head Office, and to provide security coverage (armed and unarmed), including lodgement services, at the JCDC events islandwide.

For further information please visit www.jcdc.gov.jm, or email kmar.coombs@jcdc.gov.jm

MINISTRY OF LABOUR AND SOCIAL SECURITY

INTEGRATED SOCIAL PROTECTION AND LABOUR PROGRAMME - LOAN NO. : 2889/OC-JA

INVITATION FOR EXPRESSIONS OF INTEREST

This request for Expressions of Interest follows the General Procurement Notice for this project that appeared in the **UN Development Business No. IDB44-01/13 of 15 January, 2013**.

The Government of Jamaica has received financing from the **Inter-American Development Bank (IDB)**, and it intends to apply part of the proceeds to payments for goods, works, related services and consulting services to be procured under the project "Integrated Social Protection and Labour Programme". Bidding will be governed by the Inter-American Development Bank's eligibility rules and procedures.

The project intends to apply part of the loan proceeds to payments under the contract for the captioned consultancy service.

OBJECTIVES OF THE CONSULTANCY

The services of Consulting Firm will be engaged by the Ministry of Labour and Social Security (MLSS) to undertake an eight (8) months public education campaign geared at increasing responsiveness to the Labour Market Information System (LMIS). The Consulting Firm is to design, direct, produce and place a multimedia campaign which reaches the target audiences for the campaign with the messages that have been developed. The Target Audiences shall be Employers, Job seekers, Investors, Students and other stakeholders.

SCOPE OF WORK

- Review existing LMIS literature in order to gain a comprehensive knowledge of the operations of the programme.
- Interview stakeholders to identify gaps within the image of LMIS.
- Develop a budget and itemize list of goods and services that will be required to deliver the services
- Draft for the review of the Ministry's Public Relations Unit and the LMIS team the appropriate scripts for the development of radio feature based on the messages that are to be sent to the clients.
- Develop and produce one 5- minute radio feature with 10 spots to be included in media.
- Rebroadcast one 10-minute television feature with 8 slots to be included in the media.
- Design and place one top banner on a Government Agency website.
- Design and place one bus wrap (driver side panel) for 6 months.
- Produce one 30-second jingle, encouraging persons to register and utilize the services of the LMIS.
- Place one 30-second jingle in commercial media.
- Execute one photo shoot for two hours within the Kingston Metropolitan Area.
- Provide the Ministry with other recommendations required for successful implementation of a Public Awareness promotional strategy.
- Secure relevant approvals for photographic release duly signed by the appropriate authorizing agents.
- Create for the review of the Ministry's Public Relations Unit and the LMIS team the appropriate placement roster based on information related to the times and media that will effectively reach the majority of the target audience.

The Integrated Social Protection Project now invites eligible Consulting Firms to indicate their interest in providing the services. Interested Consulting Firms may submit expressions of interest for the above services. Firms must provide information indicating the following:

- Qualifications in the field of the assignment;
- Technical and Managerial capabilities of the firm;
- Core business and years in business;
- Qualifications of key staff; Client references; and
- Administrative and Financial strength.

Interested Consulting Firms may obtain further information at the address below from **0900 to 1700 hours, Mondays to Thursdays and 0900 to 1600 on Fridays**.

Expressions of Interest must be delivered to the address below by **Monday, April 11, 2016**.

Ministry of Labour and Social Security, Integrated Social Protection and Labour Programme; Attn: Procurement Officer. 14 National Heroes Circle, Kingston 4, Jamaica W.I. Tel: (876) 967-0420; E-mail: consultancy@mlss.gov.jm

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.