



If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.

MINISTRY OF LABOUR AND SOCIAL SECURITY

REQUEST FOR INDIVIDUAL CONSULTANCY SERVICE

Individuals are being invited to submit a Letter of Interest and full Curriculum Vitae, for the following position:

CONSULTANCY TO DEVELOP AN OPERATIONS MANUAL FOR THE SCHOOL FEEDING PROGRAMME

ASSIGNMENT OBJECTIVE

The general objective of this Consultancy is to develop an Operations Manual which details all aspects of the school feeding operations in government schools, ensuring the standardization of all procedures.

QUALIFICATION

At least a First Degree in Food Service Management or relevant discipline related to the objectives of this consultancy.

EXPERIENCE

- At least one previous project or consultancy in an area similar or related to the objective of this consultancy.
- Demonstrated knowledge and understanding of nutrition and of Jamaica's School Feeding Programme are desirable.

SKILLS AND COMPETENCIES

- Good organizational skills
- Good written and oral skills
- Good editing skills.

Responses should be submitted in hard copy or via e-mail no later than the close of business **MONDAY April 11, 2016**, to the attention of:

**Procurement Manager
Ministry of Labour and Social Security
14 National Heroes Circle
Kingston 4
Telephone: 876-967-0420
E-mail: consultancy@mlss.gov.jm**