



## JAMAICA CONSTABULARY FORCE TENDER INVITATION

### SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF VRF TYPE AIR-CONDITIONING UNIT

LCB No: JCF/016/04/0001

The Jamaica Constabulary Force now invites sealed bids from eligible and qualified suppliers for the supply, installation, testing & commissioning of VRF type air-conditioning unit at the Police HQ, 101-105 Old Hope Road, Kingston 5. Bidding will be conducted through the Local Competitive Bidding (LCB) procedures as outlined in the Government of Jamaica handbook of Public Sector Procurement procedures, march 2014 (<http://www.mof.gov.jm>) and is open to all bidders locally.

The work includes the supply, installation, testing & commissioning of VRF type air-conditioning unit at the Police HQ, 101-105 Old Hope Road, Kingston 5, complete with indoor units, outdoor units, refrigerant, control cabling, earthing, insulation and the required controls for automatic temperature control.

#### Eligibility for Bid Submission:

#### In order to qualify bidders Shall:

- Submit a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter with their proposals.
- Submit with their proposals a valid certificate showing that their company is registered with the National Contracts Commission (NCC) in the category of "Heating, Ventilation, Air-Conditioning and Refrigeration". For more information see: <http://www.ocg.gov.jm>.
- Bid Security: Fixed Sum **JMD\$300,000.00** in the form of a Manager's Cheque or a Bank Guarantee.

#### Collection of Bid Documents

A complete set of Bidding Documents in English will be available from **Tuesday, 2016 May 10**. Interested bidders are required to purchase the Bidding Documents for a non-refundable fee of **Two Thousand Dollars (\$2,000.00)** payable by cash or manager's cheque at the Cashier, 1<sup>st</sup> Floor, North Tower, NCB Building, 2 Oxford Road, Kingston 5 between the hours of **9.00 a.m. and 3.00 p.m. Mondays to Fridays**. The name of the contact person, company name, mailing address, telephone number, and email address must be provided to facilitate processing.

Bid must be placed in the designated Tender Box located in the Procurement Unit, Corporate and Special Services, 3<sup>rd</sup> Floor, South Tower, NCB Building, 2 Oxford Road, Kingston 5 on or before **Monday 2016 May 30 at 3:00 p.m.** Bids must be returned in a plain, sealed envelope appropriately marked on the outer envelope "**Supply, Installation, Testing & Commissioning of VRF type Air-Conditioning Unit**" addressed to:

**The Director of Procurement and Administration  
Jamaica Constabulary Force  
3<sup>rd</sup> Floor, South Tower  
NCB Building  
2 Oxford Road, Kingston 5**

Tenders will be opened publicly at **3:15 p.m. Monday 2016 May 30 at 3:00 p.m.** at the above address. Bidders or their representatives are invited to attend the tender opening.

**Late bids will be rejected.**

Tenders shall be valid for a period of **90 days** after tender closing.

For further information, contact:  
**The Director of Procurement and Administration  
Jamaica Constabulary Force  
3<sup>rd</sup> Floor, South Tower  
NCB Building  
2 Oxford Road, Kingston 5  
Telephone: 754-0688, 754-0600  
[adrian.scott@jcf.gov.jm](mailto:adrian.scott@jcf.gov.jm)**



## Jamaica Constabulary Force

### Invites sealed bids for Procurement of Toiletry Supplies (Framework Agreement)

**Scope:** Supply and Delivery of Toiletry Supplies for Two Years

**NCC Category:** "Janitorial, Sanitation Supplies or Chemicals and Pesticides"

**Procurement Method:** Local Competitive Bidding

**Collection Date:** As of **Wednesday May 04, 2016**  
(Mondays - Fridays @9:00 a.m. to 3:00 p.m.)

Bidding documents are available for a non-refundable cost of **\$2000.00** from the Jamaica Constabulary Force 2 Oxford Road, North Tower, 1<sup>st</sup> Floor, Kingston 5. Bids shall be valid for a period of **120 days** after bid closing date.

**Closing Date:** The deadline for receipt of bids is **Thursday May 26, 2016** between the hours of **8:30 a.m. and 10:00 a.m.**

**Opening Date:** Bids will be opened at **10:15 a.m. Thursday May 26, 2016** in the presence of the bidders' representatives who choose to attend, at the address: South Tower 3<sup>rd</sup> Floor, Corporate and Special Services, Conference Room

**Contact Information:** Senior Procurement Officer  
[sophia.clarke@mns.gov.jm](mailto:sophia.clarke@mns.gov.jm)

**Address:** Jamaica Constabulary Force, Corporate & Special Services  
2 Oxford Road  
South Tower, 3<sup>rd</sup> Floor, Kingston 5  
Telephone No. 754-0486  
Fax No. 754-2772



## INVITATION TO TENDER

### SUPPLY OF A 2016 HIGH TOP 15 SEATER MINI BUS (2.5 litres minimum turbo diesel)

**Eligibility:** Bidders must be registered with the National Contracts Commission (NCC) in the Category of **Motor Vehicle and Spares** and be in possession of a valid Tax Compliance Certificate (TCC) in the bidder's name. If any of the two documents (TCC and NCC Certificate of Registration) is not presented in the tender package, the bid will be rejected.

**Tender Validity Period:** Tenders will be required to remain valid for a period of **120 days**.

**Availability:** Documents will be available on weekdays from **April 28, 2016 to May 12, 2016** between the hours of **9:00 A.M. and 4:00 P.M.** for a non refundable fee of **J\$2,500.00**. Documents or relevant information can be obtained from the General Manager, Sports Development Foundation, 31 Phoenix Avenue, Kingston 10, Tel: 960-3717 or Fax: 908-0005.

**Any bidder who participates in the procurement process but did not purchase the bid Document directly from the Sports Development Foundation will be disqualified. Payment must be made in cash at the Sports Development Foundation.**

**Contact information:** Denzil Wilks  
General Manager  
Sports Development Foundation  
31 Phoenix Avenue, Kingston 10  
Tele: 876-960-3717  
[Email: sdf@cwjamaica.com](mailto:sdf@cwjamaica.com)

**Return of Tenders:** Completed Tender Documents together with all required enclosures (TCC and NCC Certificate of Registration) should be placed in an envelope marked "**PROCUREMENT OF A MINI BUS.**" The envelope should be placed in the Tender Box located at the SDF's office, 31 Phoenix Avenue, Kingston 10, no later than **11:00 A.M. Friday, May 13, 2016.**

Submissions will be opened on **Friday, May 13, 2016 at 11:15 A.M.** in the Board Room, 31 Phoenix Avenue, Kingston 10, in the presence of representatives of the SDF and any bidder who wishes to attend.

**NOTICE**  
PLEASE CHECK THE  
MINISTRY'S WEBSITE FOR THE  
FULL DOCUMENTS