



**Development Bank  
of Jamaica Limited**

## **Expressions of Interest**

### **ENVIRONMENTAL AND SOCIAL RISK MANAGEMENT SYSTEM CONSULTANT**

The Development Bank of Jamaica (DBJ), in partnership with the Caribbean Development Bank (CDB), seeks to identify qualified Consultants to design and establish an Environmental and Social Risk Management System (ESMS) appropriate to our operations, as well as train staff in its use.

The objective of this assignment is to improve the institutional capacity of DBJ to assess and manage environmental and social risks in its project appraisal and supervision processes.

The main responsibilities of the Consultant will be:

1. Review the national legislative and administrative framework (national environmental and social policies, legislation, and related) relevant to the development and application of environmental and social safeguards for DBJ's operation.
2. Review the investment portfolio and pipeline to determine the environmental and social issues that arise during project appraisal and implementation which are significant to the business processes and which must be factored into the design of an appropriate ESMS to ensure compliance.
3. Prepare a Draft Environmental and Social Safeguards Policy (ESSP) for consideration and approval by DBJ's Board of Directors.
4. Prepare a Draft Environmental and Social Operations Manual and implementation guidelines.
5. Develop training materials and deliver a training workshop to DBJ technical staff on the application of the ESSP and operational procedures in DBJ's investment operations.
6. Develop a Draft ESMS Implementation Plan.

#### **MINIMUM REQUIREMENTS**

The Consultant submitting proposals should meet the following criteria:

- Postgraduate qualifications in environment and social management or a related field.
- A minimum of ten years' working experience in the areas of environmental management and social development as well as the conduct of environmental and social impact assessments.
- Excellent organisational and communication skills. Specific experience in the Caribbean context is desirable.
- Experience in development banking would be an asset.
- Tax Compliance Letter (TCL).

The DBJ & CDB invites interested consultants to submit their résumé/profiles to demonstrate their experience/expertise in designing and establishing an Environmental and Social Risk Management System for both public and private sector organisations.

Please submit proposals in hard or soft copies no later than **4:00 p.m. on Thursday, August 31, 2017**, to the address below. In the case of electronic submission, the subject line should read "Professional Profile for Environmental and Social Risk Management System Consultant"; the file size should not exceed 8 mb. **Late applications will not be accepted.**

#### **ENVIRONMENTAL & SOCIAL RISK MANAGEMENT SYSTEM CONSULTANT THE DEVELOPMENT BANK OF JAMAICA**

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