



### REQUEST FOR PROPOSALS FROM EXTERNAL AUDITING FIRMS FOR THE CONDUCT OF ANNUAL AUDIT OF FINANCIAL STATEMENTS FOR THE PERIOD 2018-2022 (AMENDED)

The University of Technology, Jamaica invites proposals from suitably qualified firms, which are registered with the Institute of Chartered Accountants of Jamaica (ICAJ) and the National Contracts Commission, to conduct its annual financial audits for the next five-year period.

As of July 14, 2017, the bid document will be available at no cost. Interested eligible firms may obtain further information from and inspect the bid document at the office of:

**The Director  
Procurement and Office Services  
University of Technology, Jamaica  
First Floor, Administration Building  
237 Old Hope Road  
Kingston 6  
Telephone: (876) 970-5189  
Email: [procure@utech.edu.jm](mailto:procure@utech.edu.jm)**

The proposal must include:

- Proof of Company Incorporation
- Valid Tax Compliance Letter
- Proof of membership of ICAJ
- Company profile
- Capability statements indicating the level of experience, knowledge and technical expertise required to effectively carry out this proposed assignment
- Proposed methodology for the execution of the scope of work
- Fee Proposal

All bids must be placed in the tender box at the Procurement and Office Services Department on or before **August 3, 2017 at 1:00 pm**.

Bids will be opened in the presence of bidders' representatives who choose to attend on August 3, 2017 at 1:15 pm in the Conference Room, Facilities Management Department, 237 Old Hope Road, Kingston 6.

A firm will be selected under the Quality Cost Based Selection method and procedures described in this Request for Proposals (RFP), in accordance with the Government of Jamaica Handbook of Public Sector Procurement Procedures which can be found at the following website: [www.mof.gov.jm](http://www.mof.gov.jm).

"Excellence Through Knowledge"

### REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

#### BROKERS AND INSURERS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MoFPS), Procurement and Asset Policy Unit (PAPU) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP by 2018.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page: at [www.gojep.gov.jm](http://www.gojep.gov.jm).

Sessions for the Brokers and Insurers will be conducted in Kingston between the hours of **10 a.m.-4p.m.:**

- Kingston - Friday August 4<sup>th</sup> and Friday August 9<sup>th</sup> 2017

For confirmation and registration for the above sessions, please call the Ministry of Finance and the Public Service, Public Procurement Customer Care Help Desk numbers:

(876) 932-5220/932-5251 /932-5253 or by sending an e-mail to: [papucustomer@mo.gov.jm](mailto:papucustomer@mo.gov.jm).

*GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.*

GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.



## Ministry of Economic Growth and Job Creation

### INVITATION TO BID

#### Leasing of National Water Commission Lands, Old Hope Road, St. Andrew for development of business process outsourcing (BPO complex)

The Government of Jamaica (GOJ), through the Ministry of Economic Growth and Job Creation (MEGJC), in its thrust to spur economic growth through the further development of the BPO industry has identified 10 acres (4.1 hectares) of lands on Old Hope Road, St. Andrew to be leased over a period of forty-nine (49) years (with the option to renew), specifically for the development of a BPO complex. The MEGJC hereby invites Proposals from suitably qualified Firms/Developers for the development of the BPO complex.

#### Objective

The objective of this project is to construct a facility that will provide significant employment, both at the entry and mid-management levels, for the residents in the Mona/Papine area of St Andrew and surrounding communities.

#### Scope

The Project requires the development of a BPO Complex comprised of custom designed buildings at a minimum of three stories each with approximately 20,000 sq. ft. (~1,850 m<sup>2</sup>) on each floor tailored to BPO operations totalling 250,000 sq. ft. (23,225 m<sup>2</sup>), surrounding a central green space.

The site should also include support buildings and amenities to provide services to the users of the complex. The building plans should be designed to facilitate flexibility of options, with the possibility for each floor to be able to be subdivided into smaller modules. The building design should incorporate green building principles such LEED or EDGE to ensure the delivery of an energy efficient and sustainable facility.

#### Project Timeline

The overall development, inclusive of design, approval and construction should be delivered in phases over a period of twenty-four (24) months, with the construction phase commencing no later than six (6) months after the date of the signing of the lease.

#### Qualification Criteria

Interested Firms/Developers must:

- Have a proven track record in the successful implementation of large scale project(s) in Jamaica and have suitably qualified and experienced key personnel;
- Provide evidence of technical and financial resources to execute the project in the required timeframe and have prospective BPO clients to utilize the facility upon completion;
- Provide evidence of relevant certification and training in Project Management and Execution.

*Experience working in Public Private Partnerships (PPP) would be an advantage.*

The Terms of Reference for the Project will be available upon request.

Proposals should be deposited in the tender box located on the 4<sup>th</sup> Floor of the MEGJC by or before **Monday, August 14, 2017 at 2:00 p.m.** and tenders will be opened at **2:15 p.m.** on the same date.

Proposals must be addressed to the attention of:

**Chief Technical Director (Water, Works and Housing)  
Ministry of Economic Growth and Job Creation  
The Towers  
25 Dominica Drive  
Kingston 5**

## MINISTRY OF INDUSTRY COMMERCE, AGRICULTURE & FISHERIES (MICAF)

### Request for Proposal for Consultancy Services. No. MOICA&F/GOO016/17

**PROCUREMENT METHOD:** Selection Based under Fix Budget (SFB)

**PROJECT:** Design and Costing for Proposed Bodles Redevelopment Phase 1

**Scope: Detailed Designs, Bill of Quantities, Technical Specifications & Cost Estimates for the following:**

- High-Tech greenhouse
- Medium Tech greenhouse
- Post-entry quarantine
- Dairy parlour
- Construction feed mixing facility
- Construction of cattle handling facility
- Calf pen
- 3D presentation
- 3D design model
- Padlocked area for immature animals
- Livestock services office
- Storage
- Changing room
- Bio-digester System

#### REQUIREMENTS:

Valid Tax Compliance Certificate at the time of bidding.

Additional information is outlined in the criteria, sub-criteria, and point system for the evaluation in the bidding document.

#### COLLECTION DATE:

As of July 10, 2017 (9.00 a.m. to 3:30 p.m. Mondays-Fridays)

#### CONTACT INFORMATION:

##### NAME & POST

**OF OFFICER:** Miss Michelle Lindo  
Director of Facilities and Property Management Division

##### ADDRESS

**OF ENTITY:** Hope Gardens, Kingston 6

**TELEPHONE NO(S):** 927-1731-50

#### FOR ADDITIONAL INFORMATION:

Email Address: [facilities@micaf.gov.jm](mailto:facilities@micaf.gov.jm)

The bid documents are available at a non-refundable cost of \$5,000.00 payable to the cashier. Payment method should be cash.

Bids must be valid for **120 days** after the closing date.

Bids must be submitted by **10:00 a.m.** on **August 11, 2017**.



## NATIONAL ROAD OPERATING AND CONSTRUCTING COMPANY LIMITED

### HIGHWAY 2000 – PHASE 1C – REQUEST FOR PROPOSALS TO PROCURE LAND SURVEYING SERVICES FOR ANY OF THREE (3) PACKAGES - MAY PEN TO WILLIAMSFIELD

The National Road Operating and Constructing Company Limited (NROCC) acting on behalf of the GOJ is in the process of effecting acquisition of lands for the Phase 1C project of Highway 2000 which extends the Toll Road from the Rio Minho River in May Pen, Clarendon to Williamsfield, Manchester. The new project covers a Right of Way (ROW) corridor of some 100m width and extends for some 28.3 km as well as a provision for an interchange to connect the Toll Gate Community to the existing A2 Main Road which is being planned. Commissioned Land Surveyors are invited to submit proposals for any of three (3) packages to carry out the following services:

- Determination of the portions of land to be acquired to satisfy the requirements of the Right of Way (ROW) in relation to having pegged the center line within that package.
- Establish the boundaries of the ROW, including those for interchanges, bridges, water crossings and to show relevant retentions of rights of way and wayleaves and other easements in the preparation and delivery of relevant Surveyor's Identification Reports for each affected parcel and any remaining portions of such or other parcels which shall be severed as a result of the loss of access.
- Preparation and delivery of Final Survey Plans at submission for Checking and when finally approved for each affected parcel and for any severed portions due to a loss of access consequent on the acquisition.
- Tabulation and submission of all information in graphical and written form in physical/hard copies and originals as necessary together with submission of all works electronically
- Provide deliverables to conform to the standards set by the regulations enforced from time to time by the Land Surveyors Act of Jamaica.

Interested parties will be required to bid using only the prescribed Bid Proposal Form in the Tender Form and as guided by the Tender Document. Tender Documents will be available as of **Wednesday August 2, 2017** during our normal working hours **8:30 a.m. to 4:30 p.m. each day**, and will be available from our receptionist at our offices at a non-refundable cost of \$2,000.

Failure to fully comply with the requirements of the Tender Documents will result in the rejection of the Bid.

It is NROCC's intent to select at least two teams for carrying out the assignments and reserves the right to employ more teams as may be beneficial to the timely execution of the project and the right to nullify any or all bids and may not be held obligated to accept any qualifying bid.

Tender proposals are to be placed in the tender box located in the NROCC's Reception area no later than **Monday, August 28, 2017 at 3:00 p.m.** local time. Proposals are to be in sealed envelopes addressed in the following manner:

**Managing Director  
National Road Operating and Constructing Company  
4th Floor, DBJ Building  
11a - 15 Oxford Road  
Kingston 5**

**Requests for Proposal, Land Surveying Services – Highway 2000 - Phase 1C  
Clearly indicating the Package # for which bid proposal is being made  
(Package 1, 2 and/or Package 3)**

Tenders will be opened at the same address at **3:15 p.m.** on the same day in the presence of representative(s) of any bidder who wishes to attend. Bids will NOT be accepted after the closing time for receipt of proposals. NROCC does not bind itself to accept the lowest or any other bid and will NOT defray any costs incurred by bidders in preparing their bids.