



GOJ PUBLIC PROCUREMENT PAGE

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): “Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings.” The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- i. an irrevocable letter of credit or
- ii. a Bank guarantee or
- iii. a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- iv. a bid-securing declaration or
- v. a certified manager’s cheque or
- vi. an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- i. It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- ii. It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- iii. It conforms with the bid validity period prescribed in the bidding documents;
- iv. It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- v. It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- vi. It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may “enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement”. Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, “The STAMP DUTY PAID” Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



INVITATION FOR BIDS

The Culture, Health, Arts, Sports and Education (CHASE) Fund invites sealed bids from eligible **CONTRACTORS** for the proposed “Construction” of the following infant school and community centre:

- Cambridge Infant School – St. James
- Reckford Basic School – Clarendon

DESCRIPTION OF WORKS

Cambridge Infant School – 6 months
Construction of three classroom and bathroom facilities.

Reckford Basic School – 6 Months
Construction of a three-classroom building to include: sickbay, kitchen, office and bathroom facilities.

ELIGIBILITY

It is mandatory that contractors be registered with the National Contracts Commission in the category of “Building Construction” **Grade 2** and above for Cambridge Infant and Reckford Basic School. All bidders must be **Tax Compliant** at the bid opening. Bidding will be in accordance with tender procedures and guidelines specified in the Handbook of Public Sector Procurement Procedures (March 2014).

AVAILABILITY OF BID DOCUMENTS

Eligible bidders can obtain tender documents as of **Monday, October 16, 2017 to Friday, October 20, 2017** between **9:00 a.m. and 4:00 p.m.** at the office of: CHASE Fund, 8 Belmont Road, Kingston 5. A non-refundable fee of **Five Thousand Dollars (\$5,000.00)** in cash or Manager’s cheque made payable to CHASE will be required for each set of tender documents. All queries concerning the tender documents/drawings shall be made in writing to the Chief Executive Officer, CHASE, 8 Belmont Road, Kingston 5.

SUBMISSION OF TENDERS

The Tender/s along with the required documents’ i.e. NCC certificate of registration, a valid TCC/TCL and Tender Bond, are to be placed in a sealed envelope and placed in the designated tender box provided marked with the names of the respective schools which is located in the waiting area of the CHASE Office, 8 Belmont Road, Kingston 5, on or before **2:00 p.m. Friday, November 3, 2017. Late Bids will be rejected.**

OPENING OF TENDERS

Tender envelopes will be opened publicly on **Friday, November 3, 2017** in the main conference room at CHASE Fund, 8 Belmont Road, Kingston 5, at the following times:
• Cambridge Infant School – **2:15 p.m.**
• Reckford Basic School – **2:30 p.m.**

After evaluation of these documents by the evaluating committee, and subsequent referral to the appropriate authorities for approval, the successful contractor will be accordingly notified.

CHASE Fund is not obliged to accept the lowest or any bid and also reserves the right to terminate the bid process at any point before the award of a contract without incurring liability to any of the bidders.
(TENDERERS SHOULD NOTE THAT THE CONTRACT IS FIXED AND NOT SUBJECT TO PRICE ADJUSTMENTS.)



INVITATION FOR BIDS

The Culture, Health, Arts, Sports and Education (CHASE) Fund invites sealed bids from eligible **CONTRACTORS** for the proposed “Construction” of the following infant school and community centre:

- Triumphant Basic School – St. James
- Jamaica Basic School – St. Andrew

DESCRIPTION OF WORKS

Triumphant Basic School – 3 Months
Construction of a new multipurpose room and facilities.

Jamaica House Basic School – 4 Months
Construction of three classrooms and bathroom facilities.

ELIGIBILITY

It is mandatory that contractors be registered with the National Contracts Commission in the category of “Building Construction” **Grade 3** and above for Triumphant Basic School, **Grade 2** and above for Jamaica House Basic School. All bidders must be **Tax Compliant** at the bid opening. Bidding will be in accordance with tender procedures and guidelines specified in the Handbook of Public Sector Procurement Procedures (March 2014).

AVAILABILITY OF BID DOCUMENTS

Eligible bidders can obtain tender documents as of **Monday, October 9, 2017 to Friday, October 13, 2017** between **9:00 a.m. and 4:00 p.m.** at the office of: CHASE Fund, 8 Belmont Road, Kingston 5. A non-refundable fee of **Five Thousand Dollars (\$5,000.00)** in cash or Manager’s cheque made payable to CHASE will be required for each set of tender documents. All queries concerning the tender documents/drawings shall be made in writing to the Chief Executive Officer, CHASE, 8 Belmont Road, Kingston 5.

SUBMISSION OF TENDERS

The Tender/s along with the required documents’ i.e. NCC certificate of registration, a valid TCC/ TCL and Tender Bond, are to be placed in a sealed envelope and placed in the designated tender box provided marked with the names of the respective schools which is located in the waiting area of the CHASE Office, 8 Belmont Road, Kingston 5, on or before **2:00 p.m. Friday, October 27, 2017. Late Bids will be rejected.**

OPENING OF TENDERS

Tender envelopes will be opened publicly on **Friday, October 27, 2017** in the main conference room at CHASE Fund, 8 Belmont Road, Kingston 5, at the following times:
• Triumphant Basic School – **2:15 p.m.**
• Jamaica House Basic School – **2:30 p.m.**

After evaluation of these documents by the evaluating committee, and subsequent referral to the appropriate authorities for approval, the successful contractor will be accordingly notified.

CHASE Fund is not obliged to accept the lowest or any bid and also reserves the right to terminate the bid process at any point before the award of a contract without incurring liability to any of the bidders.
(TENDERERS SHOULD NOTE THAT THE CONTRACT IS FIXED AND NOT SUBJECT TO PRICE ADJUSTMENTS.)

NOTICE

PLEASE CHECK THE MINISTRY’S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

jsadvertising@gmail.com
procurement@jis.gov.jm



INVITATION FOR BIDS

Country: JAMAICA
Project Name: Supply and Delivery of a Boom Truck at Jamaica Customs Agency,
Sector: REFORM/MODERNIZATION OF THE STATE
Project #: JA-L1039
Operation #: 2658/OC-JA
IFB #: ICB NO – GOJ/JCA/FAMP/RFP2017/Q1-7-1
Contract/Bid#: GOJ/JCA/FAMP/RFP2017/Q1-7/2017

The Government of Jamaica through the Ministry of Finance & the Public Service as executing agency, has received financing from the Inter-American Development Bank towards the cost of the Fiscal Administration Modernization Program (FAMP) – JA-L1039, and it intends to apply part of the proceeds of this financing to payments under the Contract for the Supply and Delivery of a Boom Truck at Jamaica Customs Agency – Ministry of Finance & the Public Service. The procurement process will be governed by the Bank’s “Policies for the Procurement of Goods and Works financed by the Inter-American Development Bank, GN2349-9”.

Scope: Supply and Delivery of a Boom Truck at Jamaica Customs Agency. Myers Wharf, Newport East.

NCC Category: Motor Vehicle and Spares

Procurement Method: National Competitive Bidding

Collection Date: As of Monday, October 09, 2017 (Mondays-Fridays, 9:00 a.m. to 3:00 p.m.)

Bid documents are available at a non-refundable cost of J\$3,000.00 payable in cash or Manager’s Cheque to the Commissioner of Customs. Bids shall be valid for a period of 180 days after bid closing date. Bid must be submitted between **9:00 a.m. and 11:00 a.m. Friday, October 27, 2017.** The tender opening will follow at **11:15 a.m. on Friday, October 27, 2017** in the Library of Jamaica Customs Agency.

Contact Information: Procurement Manager
naidine.samuels@jacustoms.gov.jm

Address: Jamaica Customs Agency
2-4 King Street
Kingston
Telephone no. 922-5140-9
Fax no. 948-6920



REQUEST FOR INFORMATION

BGLC-RFI-BRWGL2017/01

The Betting, Gaming and Lotteries Commission invites qualified actuarial consultants to provide information for determining **gaming reserve and bond requirements for bookmakers, gaming machine operators and lottery promoters** to support the licensing requirements.

Responses to this RFI are to be submitted electronically as an attachment to procurement@bglc.gov.jm no later than **November 10, 2017 at 4:00 p.m.** The subject line of the email should be: “**BGLC-RFI-BRWGL2017/01**”.

Questions regarding this RFI, including technical questions, will be accepted via email up to **3:00 p.m. on Friday, November 3, 2017.** Emails are to be addressed to Procurement Officer at procurement@bglc.gov.jm. The subject line of the email should be: “**BGLC-RFI-BRWGL2017/01**”.

A **non-mandatory pre-response meeting** will be held on **October 31, 2017 at 2:30 p.m.** in the Conference Room, Betting, Gaming and Lotteries Commission, 78CEF Hagley Park Road, Kingston 10. Confirmation of attendance should be submitted via email to procurement@bglc.gov.jm.

Information gathered from this RFI will assist the organization in its preparation of future Requests for Proposals (RFPs).

Lack of participation in this RFI will not exclude firms from future Requests for Proposal (RFP) that may result from this RFI.