



GOVERNMENT OF JAMAICA

ASSIGNMENT OF SUBJECTS AND DEPARTMENTS TO CABINET MINISTERS

September 2009

This document is intended to specify the portfolio assignment of Subjects and Departments to Cabinet Ministers in accordance with Sections 77 and 93 of the Constitution of Jamaica.

77.-(1) Subject to the provisions of this Constitution, the Governor-General, acting in accordance with the advice of the Prime Minister, may, by directions in writing, charge any Minister who is a member of the House of Representatives, or (except in so far as may be inconsistent with any Ministerial functions under section 67, 115, 116 or 118 of this Constitution) who is a member of the Senate with the responsibility for any subject or any department of government.

93.-(1) Where any Minister has been charged with the responsibility for a subject or department of government, he shall exercise general direction and control over the work relating to that subject and over that department; and, subject as aforesaid and to such direction and control, the aforesaid work and the department shall be under the supervision of a Permanent Secretary appointed in accordance with the provisions of section 126 of this Constitution.

(2) A person may be a Permanent Secretary in respect of more than one department of government.

(3) The office of Financial Secretary is hereby constituted and, for the purposes of this section, he shall be deemed to be a Permanent Secretary.

It should be noted that for the purposes of this document, public bodies and some operational/administrative units are broadly classified as departments. This document is not intended to provide an exhaustive list of all GOJ public entities.

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OFFICE OF THE CABINET
PRIME MINISTER BRUCE GOLDING
PERMANENT SECRETARY & CABINET SECRETARY: Ambassador Douglas Saunders C.D.

SUBJECTS

Business of Cabinet
Corporate Planning for Government
Human Resource Management Policy
Human Resource Management Information Systems
Job Evaluation and Classification
National Security Strategy Implementation
Organisational Design and Staffing
Performance Management, Monitoring and Evaluation
Policy Formulation and Coordination for Government
Public Sector Modernisation
Regulation of Utilities
Standards and Efficiency
Succession Planning including Strategic Training and Development

DEPARTMENTS

Management Institute for National Development (MIND)
Office of Utilities Regulation (OUR)¹

¹ Not being an independent Commission, OUR is only hosted by Cabinet Office but has neither accounting nor budgetary responsibilities for it.

**OFFICE OF THE PRIME MINISTER
DEFENCE, PLANNING AND DEVELOPMENT, INFORMATION AND
TELECOMMUNICATIONS**

**PRIME MINISTER BRUCE GOLDING
MINISTER WITHOUT PORTFOLIO DARYL VAZ
PERMANENT SECRETARY: Mrs. Patricia Sinclair McCalla**

SUBJECTS (GENERAL)

Bauxite Production Levy
Capital Development Fund
Defence
Development
Development Projects
Disaster Preparedness and Emergency Management
Inner City Renewal
Long Service Awards
National Honours and Awards
National Symbols
Special Projects

SUBJECTS (PLANNING AND DEVELOPMENT)

Air Quality and Control
Beach Control and Coastal Management
Land Development and Utilisation
Marine Conservation and Protection
Meteorology
National Environmental Protection
Planning
Subdivision of Land
Town and Country Planning
Watershed Management
Wildlife Protection

SUBJECTS (LAND)

Emancipation Lands
Estate Management/Property Management
Land Reform
Land Registration
Land Surveys
Land Titling
Lands (including Crown Lands and Land Settlements)
National Geographic Data Management
National Land Policy
Public Sector Estate Management

OFFICE OF THE PRIME MINISTER cont'd.

SUBJECTS (LOCAL GOVERNMENT)

Fire Services
Minor Water Supplies and Social Water
Municipal Parks and Beautification
Parochial Markets
Parochial Roads
Poor Relief Services
Local Governance
Local Government Amenities (abattoirs, pounds and cemeteries)
Local Sustainable Development Planning
Solid Waste Management
Street Lighting

SUBJECTS (INFORMATION)

Broadcasting
Information

SUBJECTS (TELECOMMUNICATIONS)

Information Communication Technology (ICT)
Telecommunications

DEPARTMENTS (GENERAL)

Ackendown Newtown Development Company
Development Bank of Jamaica (DBJ) incl. National Investment Bank of Jamaica
International Centre for Environmental and Nuclear Sciences (ICENS)
Jamaica Defence Force (JDF)
Jamaica Social Investment Fund (JSIF)
National Housing Trust (NHT)
National Council on Science and Technology (NCST)
National Council on Sports
National Disaster Committee
Office of Disaster Preparedness and Emergency Management (ODPEM)
Planning Institute of Jamaica (PIOJ)
Social, Economic and Support Programmes (SESP)
Statistical Institute of Jamaica (STATIN)
Urban Development Corporation (UDC) and its subsidiaries

DEPARTMENTS (PLANNING AND DEVELOPMENT)

Beach Control Authority
Earthquake Unit
Meteorological Department

OFFICE OF THE PRIME MINISTER cont'd.

DEPARTMENTS (PLANNING AND DEVELOPMENT) cont'd.

National Environmental and Planning Agency (NEPA)

(Includes National Resource and Conservation Authority, Town Planning Department,
Town & Country Planning Authority, Negril & Green Island Planning Authority, Land
Development & Utilisation, and the Negril and Green Island Development)

Real Estate Board

DEPARTMENTS (LAND)

National Land Agency (NLA)

DEPARTMENTS (LOCAL GOVERNMENT)

Board of Supervision

Jamaica Fire Brigade (JFB)

Kingston & St. Andrew Corporation (KSAC)

National Solid Waste Management Authority (NSWMA)

Parish Councils and Portmore Municipality

Vineyard Town Golden Age Home

DEPARTMENTS (INFORMATION)

Access to Information Unit

Broadcasting Commission

Cinematograph Authority

Creative Production and Training Centre (CPTC)

Jamaica Information Service (JIS)

Public Broadcasting Corporation of Jamaica (PBCJ)

DEPARTMENTS (TELECOMMUNICATIONS)

Central Information and Technology Office (CITO)

E-Learning Company

Post and Telecommunications Department

Postal Corporation of Jamaica

Spectrum Management Authority (SMA)

Universal Access Fund Company Limited (UAF)

MINISTRY OF AGRICULTURE AND FISHERIES
MINISTER DR. CHRISTOPHER TUFTON
PERMANENT SECRETARY: Mr. Donovan Stanberry

SUBJECTS

Agricultural Commodities
Agricultural Research
Agricultural Marketing
Fisheries
Forests
Irrigation
Livestock Industry
Plant Protection/Quarantine
Produce Inspection
Public & Botanical Gardens
Sugar Industry
Veterinary Services

DEPARTMENTS

Agricultural Credit Board (ACB)
Agricultural Development Corporation (ADC)
Agricultural Marketing Corporation
Agricultural Support Services and Productive Projects Fund Limited (ASSPFL)
Banana Insurance Fund
Commodity Boards (*incl. Banana, Coffee, Cocoa, Coconut and Pimento Industry Boards and the Tobacco Industry Control Authority*)
4 H Clubs
Forestry Department
Jamaica Agricultural Society (JAS)
National Irrigation Commission Limited (NIC)
Rural Agricultural Development Authority (RADA)
St. Thomas Sugar Company
Sugar Company of Jamaica (SCJ)
Sugar Industry Authority (including SIRI)
Trelawny Sugar Company
Veterinary Board
Wallenford Coffee Company

MINISTRY OF EDUCATION
MINISTER ANDREW HOLNESS (Leader of the House of Representatives)
PERMANENT SECRETARY: Mrs. Audrey Sewell

SUBJECTS (EDUCATION)

Child Care & Protection (Day Care Centres)
Education Policies and Programmes Management
Libraries
Literacy
Regulation of Educational Institutions:
 (a) Pre-Primary
 (b) Primary
 (c) Secondary
 (d) Tertiary
 (e) Independent Schools
Vocational Training (including Apprenticeship and Industrial Training)

SUBJECTS (GENERAL)

Business of the House of Representatives
Electoral Commission of Jamaica² (Electoral Matters)

DEPARTMENTS (EDUCATION)

College of Agriculture, Science and Education (CASE)
Community Colleges
Edna Manley College of the Visual & Performing Arts
Educational Institutions
G. C. Foster College of Physical Education
Human Employment and Resource Training/HEART Trust/NTA
Jamaica Library Service
Jamaica Foundation for Lifelong Learning
National Council on Education
National Youth Service (NYS)
Nutrition Products Limited
Overseas Examination Commission
Regions 1 - 6
Teacher Training Colleges
University Council of Jamaica (UCJ)
University of Technology, Jamaica (UTECH)
University of the West Indies (UWI)

² Assigned for administrative purposes only

MINISTRY OF ENERGY AND MINING
MINISTER JAMES ROBERTSON
PERMANENT SECRETARY: Mrs. Hillary Alexander

SUBJECTS (ENERGY)

Building Inspection
Development of Energy Resources
Energy Policy
Gas and Oil Exploration
Light and Power
Petroleum Refinery Haulage, Storage and Distribution
Rural Electrification

SUBJECTS (MINING)

Bauxite and Alumina
Bauxite Community Development Projects
Mining
Non-Bauxite Mining
Quarries and Non-Bauxite Minerals

DEPARTMENTS (ENERGY)

Board of Examiners
Petrojam/Ethanol Company Limited (PEL)
Petrojam Limited
Petroleum Company of Jamaica (Petcom)
Petroleum Corporation of Jamaica (PCJ)
Rural Electrification Programme (REP)
Wigton Wind Farm Limited

DEPARTMENTS (MINING)

Bauxite and Alumina Trading Company (BATCO)
Clarendon Alumina Production Limited (CAP)
Jamaica Bauxite Institute (JBI)
Jamaica Bauxite Mining (JBM)
Mines & Geology Division

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
MINISTER AUDLEY SHAW
FINANCIAL SECRETARY: Dr. Wesley Hughes

SUBJECTS

Bank Inspection
Banking and Currency
Betting, Gaming and Lotteries Act 1965 (*excepting sections 51 (1) (a) and 43*)
Budget
Classification System and Standards
Collective Bargaining/Industrial Relations
Compensation Policy and Pay Planning
Debt/Equity Conversion
Debt Management
Economic Planning and Monitoring
Employee Assistance (Counselling)
Employee Benefits
Equity Investments
Establishment Control
Finance
Financial Administration, Management & Fiscal Policy
Financial Investigation (Money Laundering & Financial Law Enforcement)
Govt. Investment in Companies & Statutory Corporations
Industrial and Provident Societies Act
Insurance
Loan Negotiations
Monetary Policy
Pensions
Public Accountancy Act
Recognition and Reward Schemes
Regulation of the Financial Sector
Scholarships and Assistance
Special Employee Benefits (Health Insurance, Bus Service, Canteens, Day Care)
Staff Orders and Conditions of Service
Taxation
Technical Assistance
General Training and Development for the Public Sector

MINISTRY OF FINANCE AND THE PUBLIC SERVICE cont'd.

DEPARTMENTS

Air Jamaica

Accountant General

Asset Recovery Agency (ARA)

Bank of Jamaica (BOJ)

Betting, Gaming and Lotteries Commission (BGLC)

Caymanas Track Limited

Culture, Health, Arts, Sports & Education (CHASE)

Customs Department

EXIM Bank

Financial Sector Adjustment Company (FINSAC)

Financial Services Commission (FSC)

Fiscal Services Limited (FSL)

Inland Revenue Department

Jamaica Deposit Insurance Corporation (JDIC)

Jamaica Racing Commission (JRC)

Public Accountancy Board

Public Debt Charges (Interest Payments)

Pensions

Student's Loan Bureau (SLB)

Tax Administration Services Department

Taxpayer Appeals Department

Taxpayer Audit and Assessment Department

MINISTRY OF FOREIGN AFFAIRS AND FOREIGN TRADE
DEPUTY PRIME MINISTER KENNETH BAUGH
PERMANENT SECRETARY: Ambassador Gail Mathurin

SUBJECTS

Aviation Affairs (ICAO)
Bilateral Relations (all countries)
Consular Affairs
Economic and Technical Cooperation (including energy security)
Hemispheric Relations (OAS, SELA, Rio Group)
International Political, Social, Humanitarian and Cultural Affairs (UN, UNESCO, UNIDO, etc.)
International Economic Relations (UN, IFAD, FAO, UNEP, HABITAT, etc.)
International Trade Policy and Negotiations:

- Bilateral
- Regional (CSME and CARICOM Bilateral Agreements)
- Hemispheric (FTAA, CBI, CARIBCAN)
- Inter-regional (ACP/EU Economic Partnership Agreement (EPA)
- Commodity Agreements (ISO, ICO, ICCO, Common Fund)

Inter-regional Cooperation (ACP, ACP/EU, Commonwealth, NAM, G/77 and China, G/15, South Centre)
Investment and Double Taxation Agreements
Jamaican Diaspora and Overseas Communities
Maritime Affairs (IMO, Coastal Zone Management, Maritime Agreements)
Protocol Affairs
Regional Affairs (including CARICOM, ACS & Regional Energy Policy)

DEPARTMENTS

Embassies (Beijing, Berlin, Bogota, Brussels, Caracas, Havana, Mexico City, Santo Domingo, Tokyo, Washington)
Consulates-General (Miami, New York, Toronto)
High Commissions (Abuja, London, Ottawa, Port of Spain, Pretoria)
Honorary Consulates (86 world-wide)
Permanent Missions (Brussels, Geneva, New York, Washington)

MINISTRY OF HEALTH
MINISTER RUDYARD SPENCER
PERMANENT SECRETARY: Dr. Jean Dixon

SUBJECTS

Adoption of Children & Act
Child Care and Protection & Act
Professions Supplementary to Medicine Act
Drug Abuse
Experiments on Animals
Family Planning
Food and Drug Control
Health Facilities (Hospitals and Health Centres)
Juvenile Advisory Council
Medical Services
Mental Health Services
National Health Fund
National Registration System
Pesticides Control
Public Health
Registration of Births and Deaths
Specialist Committee on Child Abuse

DEPARTMENTS

Child Development Agency (CDA)
Adoption Board
Bellevue Hospital
Central Board of Health
Dental Auxiliary School
Dental Council
Government Chemist
Health Centres
Health Corporation of Jamaica
Hope Institute
Medical Appeals Tribunal
Medical Council
National Council on Drug Abuse (NCDA)
National Family Planning Board
National Health Fund (NHF)
Nurses Training Schools
Nursing Council
Nursing Home Appeals Tribunal
Nutrition Advisory Council
Pesticides Control Authority (PCA)

MINISTRY OF HEALTH cont'd.

Pharmacy Council

Professions Supplementary to Medicine Council

Quarantine Advisory Council

Regional Health Authorities

Registrar General's Department and Island Record Office

Registration Appeal Tribunal (Pharmacy)

Sir John Golding Rehabilitation Centre (Mona Rehab.)

University Hospital of the West Indies (UHWI)

DEPARTMENT (ENVIRONMENTAL REGULATION)

Environmental Regulatory Authority * to be established

MINISTRY OF INDUSTRY, INVESTMENT AND COMMERCE
MINISTER KARL SAMUDA
PERMANENT SECRETARY: Mr. Reginald Budhan

SUBJECTS

Agro Business
Anti-Dumping
Commercial Business
Commodity Supplies
Companies Act
Consumer Affairs
Co-operatives and Friendly Societies
Copyright
Customs Duties (Dumping and Subsidies) Act
Design Act
Distributive Trade
Film and Motion Pictures
Factory Construction
Fair Competition Act
Food Storage and Prevention of Infestation
Free Zone Development
Hire Purchase
Import and Export Licensing
Industrial Apprenticeship
Industrial Development
Investment Promotion
Manufacturing
Marketing and Advertising
Merchandise Marks
Metrication
Patents
Registration of Business Names Act
Science and Technology
Small Business Development
Standards
Trade Act
Trade Marks
Weight and Measures

MINISTRY OF INDUSTRY, INVESTMENT AND COMMERCE cont'd.

DEPARTMENTS

Anti-Dumping and Subsidies Commission
Bureau of Standards Jamaica (BSJ)
Companies Office of Jamaica (Office of the Registrar of Companies)
Consumer Affairs Commission (CAC)
Factories Corporation of Jamaica (FCJ)
Fair Trading Commission (FTC)
Food Storage and Prevention of Infestation Department
Jamaica Business Development Centre (JBDC)
Jamaica Commodity Trading Company (JCTC)
Jamaica Exotic Flavours and Essences Company Limited
Jamaica Intellectual Property Office (JIPO)
Jamaica Trade and Invest (JTI) formerly JAMPRO
Kingston Freezone Company
Montego Bay Freezone Company
Micro Investment Development Agency (MIDA)
Registrar/Department of Co-operatives and Friendly Societies
Scientific Research Council (SRC)
Self-Start Fund
Trade Board Limited

MINISTRY OF JUSTICE
MINISTER DOROTHY LIGHTBOURNE, ATTORNEY GENERAL
(ACTING) PERMANENT SECRETARY: Mr. Robert Rainford

SUBJECTS

Administration of Justice
Business of the Senate
Conditional Discharge of Forensic Psychiatric Inmates (*under amendment to Criminal Justice (Administration) Act 2006*)
Constitutional Reform
Coroners
Dispute Resolution
Enquiries into the causes of Fire and Accidents
Extraditions
Justices of the Peace
Legal Education
Legal Profession
Marriage Licences
Mutual Legal Assistance in Criminal Matters
Notaries Public
Obscene Publication Act
Protection of Human Rights
Victim Support

DEPARTMENTS

Administrator General's Department
Attorney General's Department (*subject to the provision of Section 79 of the Constitution of Jamaica*)
Commission for the Prevention of Corruption³
Court of Appeal
Director of Public Prosecutions (*subject to the provision of chapter VI of the Constitution of Jamaica*)
Family Courts
Law Revision
Legal Aid Council
Legal Reform
Office of the Parliamentary Counsel (OPC)
Police Public Complaints Authority (PPCA)
Resident Magistrate Courts
Revenue Court
Supreme Court
Trustee in Bankruptcy

³ Interim arrangement only for administrative purposes

MINISTRY OF LABOUR AND SOCIAL SECURITY
MINISTER PEARNEL CHARLES
PERMANENT SECRETARY: Mr. Alvin McIntosh C.D.

SUBJECTS

Central Emergency Relief
Central Food Organisation
Charities (including Gray's Charities and Lawson Gifford Charitable Bequest)
Education and Welfare of the Handicapped
Employment Agencies
Food Security Programme
Industrial Safety, Health and Welfare
International Labour Conventions
Labour Legislation
Labour Market Reform
Labour Relations
Migration Advisory Services
National Insurance
Public Assistance
Recruitment of Labour
Services for the Aged
Social Security
Social Welfare
Special Rehabilitation Programme
Workmen's Compensation

DEPARTMENTS

National Council for the Aged
National Council for the Disabled
National Insurance Fund (NIF)
National Insurance Scheme (NIS)

MINISTRY OF NATIONAL SECURITY
MINISTER DWIGHT NELSON
PERMANENT SECRETARY: Major (Ret'd.) Richard Reese

SUBJECTS

Anti-Crime Social Interventions

Approved Schools
Correctional Institutions
Deportation
Emigration
Fire Arms
High Security Places of Safety
Internal Security
Immigration
Justice Protection Act
Nationality and Citizenship
Parole Act
Police
Probation and After Care
Repatriation
Security of Airports and Seaports
Traffic Ticketing and Points System

DEPARTMENTS

Correctional Services
Island Special Constabulary Force (ISCF)
Jamaica Constabulary Force (JCF)
Passport, Immigration and Citizenship Agency (PICA)
Private Security Regulation Authority
Rural Police (District Constable)
Firearm Licensing Authority (FLA)

MINISTRY OF TOURISM
MINISTER EDMUND BARTLETT
PERMANENT SECRETARY: Mrs. Jennifer Griffith

SUBJECTS

Spas and Baths
Tourism Marketing and Promotion
Tourism Policy
Tourism Product
Travel Agencies

DEPARTMENTS

Bath Fountain of St. Thomas the Apostle
Devon House Development Company
Jamaica Reservation Services Limited
Jamaica Tourist Board (JTB)
Jamaica Vacations Limited (JAMVAC)
Milk River Bath
River Rafting Authority
Tourism Enhancement Fund (TEF)
Tourism Product Development Company (TPDCO)

MINISTRY OF TRANSPORT AND WORKS
MINISTER MICHAEL HENRY
PERMANENT SECRETARY: Dr. Alwin Hales

SUBJECTS

Air Transport
Airports
Architects' Registration Act
Civil Aviation
Explosives and other Dangerous Substances
Flood Water Control
Land Reclamation
Licensing Authority
Main Roads
Professional Engineers' Registration Act
Public Passenger Transport (Corporate Area) Act
Public Passenger Transport (Rural Area) Act
Road Traffic Act
Sandy Gully Drainage System
Seaports and Shipping

DEPARTMENTS

Aeronautical Telecommunications Limited (AEROTEL)
Air Transport Licensing Board
Airports Authority of Jamaica (AAJ)
Caribbean Maritime Institute (CMI)
Civil Aviation Authority (CAA)
Island Traffic Authority (ITA)
Jamaica Railway Corporation (JRC)
Jamaica Urban Transport Company (JUTC) and its subsidiaries
Maritime Authority of Jamaica (MAJ)
Metropolitan Management Transport Holdings
Montego Bay Metro Limited
National Road Operating & Constructing Company (NROCC)
National Road Safety Council
National Works Agency (NWA)
Port Authority of Jamaica (PAJ)
Ports Security Corps Limited (PSC)
Toll Authority of Jamaica
Trans Jamaica Airlines
Transport Authority
Urban and Rural Transport Boards

MINISTRY OF WATER AND HOUSING
MINISTER HORACE CHANG
PERMANENT SECRETARY: Mrs. Genefa Hibbert

SUBJECTS

Domestic Water Supply
Landlord and Tenants Act
Land Acquisition/Housing
National Urban Upgrading
Port Royal Brotherhood
Rent Control (Restriction)
Sewerage
Shelter Solutions
Surface and Underground Water Resources

DEPARTMENTS

Jamaica Mortgage Bank (JMB)
National Housing Development Corporation (NHDC)
National Water Commission (NWC)
Relocation of Human Settlements
Rent Assessment Board
Rural Water Supply Company
Water Resource Authority (WRA)

MINISTRY OF YOUTH, SPORTS AND CULTURE
MINISTER OLIVIA GRANGE
PERMANENT SECRETARY: Mrs. Faith Innerarity

SUBJECTS

Archives and Records
Arts and Culture
Entertainment
Gender Affairs
Publications (Legal Deposits) *per Legal Deposits Act 2002**
Special Commemorative Events: Labour Day, Emancipation Day,
Independence Day, Heroes Day
Sport
Values and Attitudes
Youth

DEPARTMENTS

African Caribbean Institute of Jamaica (ACIJ)
Bureau of Women's Affairs
Entertainment Board
Independence Park Limited (IPL)
Institute of Folk Culture
Institute of Jamaica (IOJ)
Institute of Sports (INSPORTS)
Jamaica Anti-doping Commission (JADCO)
Jamaica Archives and Records Department
Jamaica Cultural Development Commission (JCDC)
Jamaica National Commission for UNESCO
Jamaica National Heritage Trust (JNHT)
Liberty Hall
National Centre for Youth Development (NCYD)
National Gallery
National Library of Jamaica
Social Development Commission (SDC)
Sports Development Foundation (SDF)
Women's Centre Foundation of Jamaica (WCJF)
Youth Development Programme